

## Appendix:

- All applications for a place in the School shall be submitted to the School Principal on the approved Application Form. An Ethos statement will be furnished to each Applicant with a copy of the Application Form at the appropriate time, in advance of the Admissions Application period.
- The application must be submitted during the Admissions Application period
- The School will not accept applications in advance of the Admissions period
- Only those Application Forms that have been completed in full, signed, dated, accompanied by relevant original supporting documentation and submitted in hard copy by the closing date will be considered by the Board. In order for an application to be considered, all required accompanying documentation must be provided by 2pm on the closing date.
- Application Forms can be delivered by post or by hand. If being delivered by hand, applications will be accepted only if they are delivered directly to the school office during office hours i.e. 8.30 am - 2pm.
- An Application Form must be accompanied by original versions of:  
A birth certificate for the student in respect to whom the application has been made (the "Applicant Student")  
(ii) Proof of address in the form of a utility bill in the Applicant's name (or in one of the Applicant's names where there is more than one Applicant), which must be dated no later than three months prior to the closing date  
(iii) Statement confirming that the Applicant Student is a member of a minority religion, where applicable as outlined below  
(iv) Evidence to support the statement that the Applicant Student is a member of a minority religion, where applicable, as outlined below.
- It should be noted that submission of an Application Form does not confer a right to admission nor does it guarantee a place in the School.
- Submitting inaccurate information on an Application Form or in accompanying documentation will render the application void ab initio. Where a place has been offered, this will result in the offer of the place being withdrawn, the place being reallocated and the Applicant Student being placed last on the waiting list.
- Applicant Students, in respect of whom applications are made for junior infants, must have attained their 4th birthday (or older if applicable) no later than the first school day in the school year in respect of which the application for enrolment is made.